

Volunteer Role Description

Role Title: Schools Volunteer Guide	Location: National Museum of Flight
Department: Learning and Engagement	Line-Manager Adam Love-Rodgers

Purpose of the role:

National Museum of Flight is situated on one of the Nation's best preserved Second World War sites with a diverse collection of over 50 aircraft, related objects, and stories. One of the key audiences for the museum is schools. The role of the Schools Volunteer Guide is to help teachers and their pupils navigate the site and exhibitions and make the most of their visit. The current team of Volunteer School Guides find it rewarding to work with NMS Staff and introduce young people to objects and stories. The museum and its staff provide a high standard of school programmes, many of which focus on the history of the two World Wars, and the science and technology of flight. Full training is given to volunteers to allow them to guide school pupils and teachers around the hangars, and other exhibitions as part of their visit as well as assisting NMS staff with delivering specific workshops.

There may also be other opportunities to get involved, such as with holiday activities and family events.

Main Duties and Activities:

- Supporting school visits by guiding school groups and their teachers around key parts of the site
- Assisting NMS Learning & Engagement Staff with the delivery of workshops
- Collecting feedback from school groups

Hours or Day(s) Required:

- School term times only, 10:00 – 14:00 – depending on school's bookings and volunteer availability
- Additional time for meetings & training
- Hours may vary for other opportunities such as holiday activities or events
- All hours are by agreement between the volunteer and NMS staff.

Skills & Personal Qualities:

- Confident about engaging with people of all ages
- Ability to work with pupils and teachers
- Comfortable with speaking to and managing groups
- Willing to learn and retain school tours content
- Enjoys working as part of a team

Training of the Volunteer: Induction to National Museums Scotland, including Health & Safety

- In-house training for the task
- Regular reviews and feedback session

Resources provided:

Name badge and access to a computer