



## Volunteer Role Description

<b>Role Title:</b> Biodiversity Survey Volunteer	<b>Location:</b> National Museums Collections Centre
<b>Department:</b> Natural Sciences	<b>Line-Manager:</b> Vlad Blagoderov or Andrew Kitchener

**Purpose of the role:** (why it needs to be done / benefits to the organisation & the volunteer, skills development etc)

National Museums Collections Centre is where the national collection is developed, researched, interpreted, preserved, and prepared for display across the country and internationally. Located in Granton, Edinburgh, this site is key to the delivery of the Museum's strategic plan including our priority to be well advanced on the path to a carbon neutral footprint and a respected resource for understanding climate and biodiversity challenges. Aligned with this strategic priority, we are committed to developing the biodiversity of the Collection Centre and are delivering a Biodiversity Action Plan which involves identifying and documenting the animals and plants that live in the grounds of the Collection Centre and fostering biodiversity. There is an exciting opportunity for volunteers to join our own teams at the Collection Centre to undertake a range of biodiversity tasks.

**Volunteering: -**

- This is fantastic role for people who love the outdoors and are keen to share and augment their passion and knowledge about the natural world
- You will meet like-minded people who share your passion for nature and the outdoors
- Your help will directly support the strategic aims of National Museums Scotland and our work to develop the biodiversity of the Collections Centre and the broader local area
- The voluntary work experience you gain here will be an invaluable addition to your CV.
- You will be an ambassador for NMS and share your love of nature, inspiring people and visitors alike, particularly in the local community

**Biodiversity Officer Main Duties and Activities:** (main themes of the role, what the volunteer will do)

- Taking part in nature surveys documenting what is present at the site
- Assisting with data collection, data entry, and archiving
- Volunteering alongside other volunteers and staff members as part of a team

**Hours or Day(s) Required:** (even if the role is flexible are there days it would be better for the department than others)

This is a new volunteer role and we are looking at timescales, we hope you can commit to one or two days a month (Tuesday through Thursday).

**Skills & Personal Qualities:** (can skills be taught, are there some qualities that are a must have)

- Love nature and the outdoors
- Enjoys meeting new people and working as part of a team
- Good communication skills
- Happy to work outdoors in a range of weather conditions
- Knowledge of wildlife and habitats is advantageous

**Training of the Volunteer:** (include Health & Safety, any in-house training for the role)

Is access to **Adlib** a requirement of the role?  **And / Or** Will the activity generate data for **Adlib**?   
(Tick if applicable then please contact Collections Information to discuss)

Induction and training on Health and Safety in the field (NMCC site).  
Induction into the Biodiversity Action Plan at our sites  
Opportunity to develop skills in ecology.

**Resources provided:** (please think carefully about everything needed to be provided for the volunteer to do the work adequately, including staff capacity and resources e.g. computer access / desk space etc Check it can be provided)

- Equipment and tools to undertake tasks
- Health and safety personal protection equipment as appropriate
- Identification and documentation materials
- Indoor space to have breaks and eat lunch

This Volunteer Role Description is open to review by NMS at any time

Date: 01/04/22